

Carbon Reduction Plan – AutonoMe

1. Commitment to Achieving Net Zero

AutonoMe is committed to reducing its environmental impact and supporting the NHS and Local Authority ambition to achieve **Net Zero carbon emissions**. We recognise the role that VCSE organisations play in reducing emissions through proportionate, practical and sustainable delivery models.

AutonoMe commits to:

- Measuring and monitoring carbon emissions relevant to our operations
- Taking practical steps to reduce emissions year-on-year
- Embedding environmental considerations into service delivery and procurement decisions

2. Organisational Scope

This Carbon Reduction Plan covers the activities of AutonoMe (Inclusive Media Solutions Ltd), including:

- Office-based and remote working
- Community-based service delivery
- Digital service provision
- Staff travel associated with service delivery

Given the non-clinical and community-based nature of AutonoMe's services, emissions are primarily associated with **energy use, travel and digital activity**.

3. Baseline Emissions

AutonoMe is a small to medium VCSE organisation. In line with the required reporting standard, AutonoMe will establish a **baseline emissions position** using available data, focusing on:

- **Scope 1:**
Direct emissions (minimal, as AutonoMe does not operate owned vehicles or combustion-based infrastructure)
- **Scope 2:**
Indirect emissions from purchased electricity (office and remote working)
- **Scope 3 (relevant elements):**
 - Staff business travel
 - Home working energy use (where applicable)
 - Digital services and cloud infrastructure

Where full measurement is not yet available, AutonoMe will use **reasonable estimates** and improve data quality over time.

4. Current Environmental Management Measures

AutonoMe already reduces emissions through its operating model, including:

- A **blended delivery model** combining face-to-face, digital and remote support
- Use of **community venues accessible by public transport**
- Extensive use of **remote and home working**, reducing commuting emissions
- Cloud-based digital systems hosted in the UK
- Paper-light working practices
- Use of digital tools (including the AutonoMe app) to reduce travel and resource use

5. Carbon Reduction Initiatives

Over the contract period, AutonoMe will implement the following measures:

- Prioritising **remote and hybrid meetings** where appropriate
- Encouraging low-carbon travel options for staff
- Continued reduction in paper use
- Review of suppliers to favour environmentally responsible providers
- Improving internal awareness of environmental responsibility
- Annual review of service delivery to identify further opportunities to reduce travel and emissions

6. Targets and Monitoring

AutonoMe commits to:

- Publishing and maintaining a Carbon Reduction Plan
- Reviewing carbon reduction measures **annually**
- Setting **realistic, proportionate reduction targets** based on organisational size and activity
- Reporting progress internally and making the plan available to commissioners on request

7. Governance and Responsibility

Responsibility for the Carbon Reduction Plan sits with AutonoMe's senior leadership team. Progress against the plan will be reviewed alongside business continuity, risk management and service delivery planning.

8. Declaration

This Carbon Reduction Plan has been completed in accordance with **PPN 06/21: Taking Account of Carbon Reduction Plans in the procurement of major government contracts**, and reflects AutonoMe's proportionate and practical approach to environmental management.